

AGENDA - REGULAR PUBLIC MEETING

SEPTEMBER 9, 2015

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Introduction of New Staff Members
7. Public Hearing on Meeting Agenda
8. President's Report/Correspondence
9. Superintendent's Report
10. Board Secretary's Report
11. Committee Reports
12. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Student Development
 - Physical Resources
 - Finance & Budget
13. Public Hearing on Other Than Meeting Agenda
14. Unfinished Business
15. New Business
16. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Mr. Kurt Linder

SEPTEMBER 9, 2015

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 11 through 18 be approved.

Roll Call:

11. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
9/9/2015 (Wednesday)	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
9/28/2015	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
10/12/2015	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

12. that the Board approve the minutes and attachments of the August 17, 2015 Regular Public Meeting and Executive Session I. **(attached)**

13. that the Board approve the 2nd reading of the following new Policies: **(attached)**

4119.28	Mobile Devices – Certified Staff
6141.3	District Social Media

14. that the Board approve the 2nd reading of the following new Regulations: **(attached)**

4119.28	Mobile Devices – Certified Staff
6141.3	District Social Media

15. that the Board approve the following appointments for the period September 1, 2015 through the 2016 Reorganization meeting:

a. Affirmative Action Officer for
District & Curriculum

Connelly, Angela

b. Americans With Disabilities Act Officer

Shpetner, Fredericka

16. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	Amy Brown , will be attending the New Jersey Branch International Dyslexia Association's Fall Conference " <i>Meeting the Educational and Emotional Needs of Students with Dyslexia and Other Reading Disabilities</i> ", on October 16, 2015, at the Hilton's Somerset Double Tree Hotel & Executive meeting Center, in Somerset, New Jersey; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	the anticipated travel and related expenses particular to attendance at this function are as follows: Conference registration = \$190 (member rate) Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = actual parking cost Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it
RESOLVED,	that the Board approves Ms. Brown's attendance at the aforementioned conference as well as the related travel expenses.

17. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	Ellen Azzarone , Teacher, will be attending the Heinemann Professional Development Workshop, " <i>Notice and Note: Strategies for Close Reading</i> ", on December 1, 2015, at the Wilshire Grand Hotel, West Orange, NJ, and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	the anticipated travel and related expenses particular to attendance at this function are as follows: Conference registration = \$199 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = N/A Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it
RESOLVED,	that the Board approves Ms. Azzarone's attendance at the aforementioned workshop as well as the related travel expenses.

18. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	Annette DeSciора , Teacher, will be attending the Heinemann Professional Development Workshop, " <i>Notice and Note: Strategies for Close Reading</i> ", on December 1, 2015, at the Wilshire Grand Hotel, West Orange, NJ, and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	the anticipated travel and related expenses particular to attendance at this function are as follows: Conference registration = \$199 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = N/A Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it
RESOLVED,	that the Board approves Ms. DeSciора's attendance at the aforementioned workshop as well as the related travel expenses.

II. HUMAN RESOURCES
Ms. Nicole Gray

SEPTEMBER 9, 2015

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 31 through 45 be approved.

Roll Call:

31. that the Board accept, with regret, the letter of resignation dated August 27, 2015, from Corinne Hitchins, Out-of-District Special Education Aide, effective August 27, 2015.
32. that the Board accept, with regret, the letter of resignation dated August 31, 2015, from Vanessa Walsh, Teacher, effective August 31, 2015.
33. that the Board accept, with regret, the letter of resignation dated August 31, 2015, from Linda Peloquin, Part-Time Secretary/Media Center Clerk, effective September 21, 2015.
34. that the Board appoint the following Special Education Aides (no health benefits) for the 2015-2016 school year, pending proof of fingerprints and criminal background history:

Name	Type
Grotz, Kylie	In-District
Hyde, Marissa	In-District
Mitchell, Kevin	In-District
Oh, Yoonah	In-District
Padula, Jade	In-District
Schultz, Jacquelyn	Out-of-District
Sheehy, Jacqueline	Out-of-District

35. that the Board approve the following instructional personnel be employed for the 2015-2016 school year, pending proof of archived fingerprints and criminal background history:

Name	Assignment	FTE	School	Level/Step	Eligible for Health Benefits
Mercogliano, Stephanie	Language Arts Teacher (Tenure Track)	1.0	CDW	BA/Step 1	Yes

36. that the Board approve the following instructional personnel be employed for the 2015-2016 school year:

Name	Assignment	FTE	School	Level/Step	Eligible for Health Benefits
Swerdloff, Jessica	Language Arts Teacher (Tenure Track)	.2	CDW	MA/Step 7	No

37. that the Board approve the following instructional personnel be employed for the 2015-2016 school year, pending proof of fingerprints and criminal background history:

Name	Assignment	FTE	School	Level/Step	Eligible for Health Benefits
Lee, Jinku Albert	ESL Teacher (Tenure Track)	.6	TBD	MA/Step 1	No

38. that the Board approve the appointment of the following leave replacement teacher, pending proof of archived fingerprints and criminal background history:

Name	School/Assignment	Rate
Amato, Nicholas	CDW – Math Grade 5 (Leave Replacement for Jennifer Lauriello) 9/1/2015 – 12/11/2015	1/200 MA, Step 1 Per Diem No Health Benefits

39. that the Board approve the appointment of the following leave replacement teacher, pending proof of fingerprints and criminal background history:

Name	School/Assignment	Rate
Knight, Gillian	CDW – LA Grade 5 (Leave Replacement for Helen Park) 9/1/2015 – 11/23/2015	1/200 MA, Step 1 Per Diem No Health Benefits

40. that the Board appoint Suzanne Klimaszewski as the Part-Time Secretary/Media Center Clerk, pending proof of archived fingerprints and criminal background history, for the 2015-2016 school year.
41. that the board approve 5 additional summer days for Sandra Applebaum, LDTC, to conduct/complete evaluations, as recommended by the Superintendent.
42. that the Board approve Linda Fusco as the District Anti-Bullying Coordinator for the 2015-2016 school year.
43. that the Board approve Ben Compagnone, on an as needed basis, to investigate attendance and residency issues, for the 2015-2016 school year.
44. that the Board approve the following substitute to be employed on a per diem basis, as needed, for the 2015-2016 school year, as recommended by the Superintendent:

McDonough, Nancy (Teacher Substitute)
Rhee, Sarah (Teacher Substitute)

45. that the Board approve rescind motion #131 (6/24/2015) and approve the revised leave for Andrea Kenduck as follows:

Teacher/Assignment	Dates	Reason
Kenduck, Andrea/ Spanish Grades 6 & 7	9/1/2015 - 9/25/2015	Period of Disability (Post-birth) with pay & health benefits
	9/26/2015 - 12/18/2015	Unpaid Leave/with health benefits (FMLA and Family Leave Act)
	12/19/2015 - 1/31/2016	Unpaid Leave/no health benefits

EXPLANATION: Ms. Kenduck gave birth on August 1, 2015 and is requesting additional unpaid leave.

III. STUDENT DEVELOPMENT
Mr. Richard Ferrigno

SEPTEMBER 9, 2015

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Student Development actions of the Board, as recommended by the Superintendent, number 3 through 5 be approved.

Roll Call:

3. that the Board approve the Fall and Winter athletic schedules for the 2015-2016 School Year as follows:

Soccer (Co-Ed)

Girls Volleyball

9/22/15	At Demarest	9/22/15	At Demarest
9/28/15	At Haworth	9/28/15	At Haworth
9/30/15	Home vs. Northvale	9/30/15	Home vs. Northvale
10/1/15	Home vs. Closter	10/1/15	Home vs. Closter
10/5/15	At Harrington Park	10/5/15	At Harrington Park
10/6/15	Home vs. Norwood	10/6/15	Home vs. Norwood
10/13/15	Home vs. Demarest	10/13/15	Home vs. Demarest
10/14/15	Home vs. Haworth	10/14/15	Home vs. Haworth
10/15/15	At Northvale	10/15/15	At Northvale
10/19/15	At Closter	10/19/15	At Closter
10/21/15	Home vs. Harrington Park	10/21/15	Home vs. Harrington Park
10/22/15	At Norwood	10/22/15	At Norwood

Note: The 10/6/15 game will be rescheduled due to the Sharpe trip. The schedule for the week of 10/26/15 for Tournaments and Finals to be determined.

Boys Basketball

Girls Basketball

12/7/15	At Norwood	12/7/15	Home vs. Norwood
12/14/15	Home vs. Demarest	12/14/15	At Demarest
12/16/15	At Haworth	12/16/15	Home vs. Haworth
12/17/15	At Northvale	12/17/15	Home vs. Northvale
12/21/15	Home vs. Closter	12/21/15	At Closter
12/22/15	At Harrington Park	12/22/15	Home vs. Harrington Park
1/6/16	Home vs. Norwood	1/6/16	At Norwood
1/11/16	At Demarest	1/11/16	Home vs. Demarest
1/13/16	Home vs. Haworth	1/13/16	At Haworth
1/14/16	Home vs. Northvale	1/14/16	At Northvale
1/20/16	At Closter	1/20/16	Home vs. Closter
1/21/16	Home vs. Harrington Park	1/21/16	At Harrington Park

Note: The schedule for the week of 2/1/16 for Playoffs and for the week of 2/8/16 for the Championship to be determined.

4. that the Board approve the following field trips for T. Baldwin Demarest Elementary School for the 2015-2016 school year:

TRIP TO:	GRADE(S):
American Museum of Natural History - NYC	K-4
Bergen County Wildlife Center - Wyckoff, NJ	K-4
Bronx Zoo - Bronx, NY	K-4
Buehler Challenger Space Center - Paramus, NJ	K-4
Children's Museum of the Arts, NJ	K-4
Darlington County Park - Ramsey, NJ	K-4
Ellis Island – NYC	3 & 4
Farmstead Estate - Ringwood, NJ	K
Franklin Mineral Museum and Mine - Franklin, NJ	3 & 4
Green Meadows Farm - Roseland, NJ	K-2
Guggenheim Museum Soho – NYC	K-4
Hackensack Meadowlands Dev. - Hackensack, NJ	K-4
Hudson River Museum - Yonkers, NY	K-4
Imax Theatre - West Nyack, NY	3 & 4
John Harms Theater - Englewood, NJ	K-4
Liberty Science Center - Rutherford, NJ	K-4
Lincoln Center – NYC	K-4
Maritime Center - Norwalk, CT	3 & 4
Marymount College Museum - Tarrytown, NY	3 & 4
Meadowlands Environment Center - Lyndhurst, NJ	4
Metropolitan Museum of Art – NYC	K-4
Montclair Art Museum - Montclair, NJ	K-4
Morristown Museum - Morristown, NJ	3 & 4
Museum of the American Indian – NYC	K-4
Newark Museum - Newark, NJ	K-4
New Jersey Old Barracks Museum - Trenton, NJ	4
New Jersey Performing Arts Center - Newark, NJ	K-4
New Jersey State House (Capital Building) - Trenton, NJ	4
New Jersey State Museum - Trenton, NJ	K-4
New York Aquarium – NYC	K-4
New York Botanical Gardens - Bronx, NY	K-4
Old Tappan Public Library – Old Tappan, NJ	K
Paramus Children's Museum - Paramus, NJ	K
Sleepy Hollow - Tarrytown, NY	2-4
Sterling Hill Mining Museum - Ogdensburg, NJ	K-4
Theatreworks (Montclair State University) - Montclair, NJ	K-2
Turtleback Zoo - South Orange, NJ	K
Van Cortlandt Manor - Tarrytown, NY	2
Van Saun Park - Paramus, NJ	K
Weis Ecology Center - Ringwood, NJ	K
Wyckoff Wildlife Center - Wyckoff, NJ	K-4

5. that the Board approve the following field trips for Charles DeWolf Middle School for the 2015-2016 school year:

TRIP TO:	GRADE(S):
Adventure Aquarium - Camden, NJ	8
American Museum of Natural History – NYC	5-8
Battle of the Books - Oakland, NJ	5-8
Bergen Brain Busters – meets at various locations	LEAP
Bergen County Courthouse – Hackensack, NJ	5-8
Bergen Teen Arts Festival - NJ	7-8
Buehler Challenger and Science Center – Paramus, NJ	5
Financial Center - NYC	8
Franklin Institute – Philadelphia, PA	5-8
Franklin Mineral Museum – Franklin, NJ	6
Fresh Air Fund/Sharpe Reservation – Fishkill, NY	7
Great Adventure – Jackson, NJ	8
IMAX Theater - West Nyack, NY	5 & 6
Invengineering- Norwood, NJ	5 & 6 LEAP
Liberty Science Center – Jersey City, NJ	6-8
Math Midway - NYC	5-8
Medieval Times - Lyndhurst, NJ	6
Metropolitan Museum of Art – NYC	5-8
Museum of Jewish Heritage - A Living Memorial to the Holocaust, NYC	8
Museum of Natural History – NYC	5-8
National Museum of American Indians - NYC	8
New York Botanical Gardens - Bronx, NY	5-8
Newark Museum - Newark, NJ	5-8
NBC Studios – Rockefeller Center, NYC	7-8
Northern Valley High School, Old Tappan, NJ	5-8
Old Tappan Public Library – Old Tappan, NJ	5-8
Sahara Sam's Oasis Indoor Water Park - West Berlin, NJ	8
Segovia Spanish Restaurant - Moonachie, NJ	8
Shakespeare Theatre @ Drew University - Madison, NJ	8
State Theatre -New Brunswick, NJ	8
Statue of Liberty/Ellis Island – NYC	6-8
Stokes Farm, Old Tappan, NJ	8
Theatreworks (Montclair State University) - Montclair, NJ	5-8
Theatrical Productions – per board approval upon request	5-8
The Lower East Side Tenement Museum - NYC	6
Trills and Thrills Festival, School near Jackson, NJ	8
United Water - Haworth, NJ	6
VIA Convocation – meets at various locations	LEAP
Waterloo Village – Stanhope, NJ	5
West Point Museum – Highland Falls, NY	5-8

IV. PHYSICAL RESOURCES
Ms. Nicole Gray

SEPTEMBER 9, 2015

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 5 through 8 be approved.

Roll Call:

5. that the Board approve the facilities request from the Old Tappan PTO for the assembly with author Judy Freeman, in the T. Baldwin Demarest Elementary All-Purpose Room, from 8:00am to 4:30pm on Thursday, September 10, 2015.
6. that the Board approve the facilities request from the Old Tappan Boy Scout Troop 132 to use the All-Purpose Room at the T. Baldwin Demarest Elementary School for meetings, on designated Thursday evenings, 9/10/2015 through 6/9/2016, from 7:30pm to 9:00pm.
7. that the Board approve the facilities request from the Borough of Old Tappan, for their Travel Basketball Recreational Program, to use the Gyms at the Charles DeWolf Middle School for try-outs on Saturdays and Sundays, at designated hours, from 9/26/2015 through 10/4/2015.
8. that the Board adopt the following resolution regarding the kindergarten playground at the T. Baldwin Demarest Elementary School:

WHEREAS,	the Old Tappan Board Parent Teacher Organization ("PTO") wishes to purchase a "Safety Turf, Inc." Playground Safety Surface from General Recreation, Inc., of Newtown Square, PA, for the kindergarten playground at the T. Baldwin Demarest Elementary School; and
WHEREAS,	General Recreation, Inc. will remove the existing mulch, install stone and install "Safety Turf, Inc." Poured-In-Place Rubber Surfacing 50/50 mix as set forth in the specifications and installation details (attached); and
WHEREAS,	the Old Tappan Board of Education believes, to the best of its knowledge, that General Recreation, Inc. is qualified to perform this work; now therefore be it
RESOLVED,	that the Old Tappan Board of Education accepts the specifications and installation details (attached), and acknowledge that to the best of our knowledge, General Recreation Inc. is qualified to perform the required work for this new playground safety surface; and be it further
RESOLVED,	That the Old Tappan Board of Education gives the PTO their consent to move forward with this project.

V. FINANCE & BUDGET
Ms. Lorraine Hliboki

SEPTEMBER 9, 2015

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 32 through 37 be approved.

Roll Call:

32. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **Accounts Payables pertaining to the 2014-2015 school year** in the amount of **\$27,327.61. (attached)**
33. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **September, 2015** bills in the amount of **\$197,733.15** for the current expense. **(attached)**
34. that the Board approve the acceptance of out-of-district tuition student for the 2015-2016 school year as follows:

Student #	Placement	Description
1	Grade 8	Anticipated Full Year Tuition

35. that the Board authorize payment of educational tuition and/or transportation for the following pupil for the 2015-2016 school year:

Student	Facility Location	Tuition	Transportation
510	Valley TIP Program	\$40,955.45	To be determined

36. that the Board accept with gratitude, from the Old Tappan Parent Teacher Organization (Old Tappan PTO), their generous donation of the resurfacing of the kindergarten playground at the T. Baldwin Demarest Elementary School. Work is scheduled to begin late-September, 2015.
37. that the Board approve the submission of a transportation agreement for student #484, for the 2015-2016 school year, in the amount of \$8,083.80.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____